## Introduction



# The New E-Manifest System for Shipping Hazardous Waste.

## The who, what, when, where, and why of E-Manifests.

By Susan C. Kenney, CHMM

Why am I excited about it.....

- In hazardous waste business over 25 years.
- MD CHSAC 19 years.
- Member of AHMP for 14 years.

#### 6 Cool Things I learned at AHMP National Conference



#1. Approval of Pharm as universal next month. Oct 2018. Not exactly sure of final choices. (Paul Gallagher -McCoy)



#2. Aerosols as Universal is in the worksnext year 2019.

#3. Cute saying – for Land Ban Forms – "No Significant D's, No UHCs"... (Joel Gregier - Lion technology)

#4. Generator Rule – VSG can have one planned and one unplanned "larger " disposal each year. Need 30 days notice for planned. Part of Gen. Improvement Rules. Check with State. (Steve Laughlin)

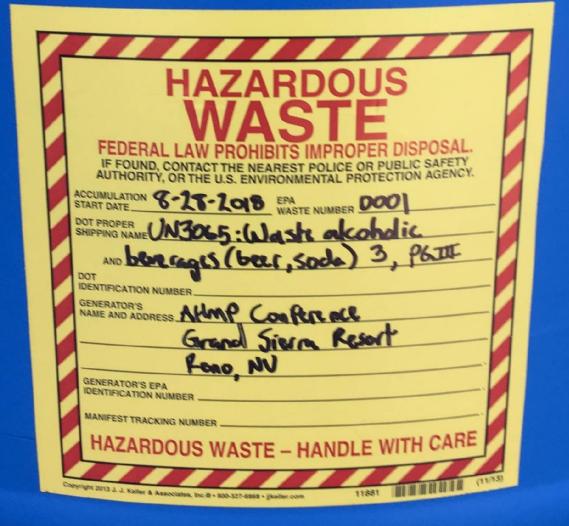


5. Someone is mad, pissed off, annoyed..., instead if saying "F off", say... "I understand how you feel". (EHS Toolbox - Being an effective EHS professional need to be salesman... need to get buy in... by Tom Evans)



## #6 How to label a cooler at a AHMP picnic





## Outline of presentation



1. History and purpose

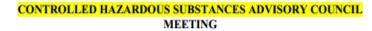
 $2_{ extstyle extstyle$ 

3. Different types of users.

- 4. How the e-manifest systems works screen shots of the system.
- **5.** Update on the status.

## E-manifest has begun.....WHAT????





Bay Associates

9:00 A.M. Thursday June 10, 2004, Meeting at MDE Potomac Conference Room, (Montgomery Park) 1800 Washington Boulevard, Baltimore, Maryland

AGENDA

I. Approval of last meeting's minutes.

II. Update by Waste Management Administration.

III. Old Business

Discussions on CHS Package Updating the Council priority list

IV. New Business:

Discussion on Council's Summer meeting Council Field trip

V. Legislative and Regulatory Update. EPA Generator Initiative Electronic manifest

VI. Any issues of concern to Members of the Council.

Enacted law on October 5, 2012.

January 2018 – published final methodology for user fees. Based on cost of processing.

Official "Live" - June 30, 2018.

NOT NEW AT ALL





#### From the EPA - Benefits



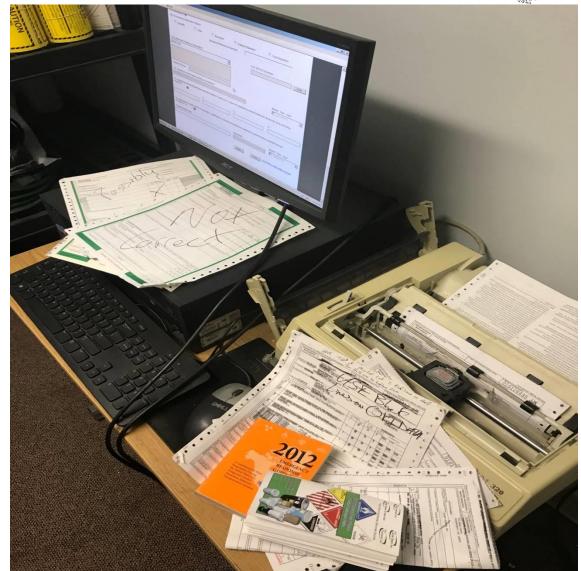
#### **BENEFITS**

## e-Manifest

- Cost savings and paperwork burden reductions
- Accurate, more timely information on waste shipments
- Creation of a single hub for reporting of manifest data
- More effective compliance monitoring by regulators
- Potential to integrate with RCRA BR and state systems
- Enhanced "cradle-to-grave" tracking of HW



# This is how we do them now





Like this - -NOT YET



#### BUT it will be like this....by using the EPA website.



#### 4 Different level of users.

#1 Viewer





#2 Preparer



#3 Certifier



#4 Site Manager



## Chart of privileges.



Functionality for e-Manifest	Viewer	Preparer	Certifier	Site Manager
View manifests	x	x	x	х
Create manifests or edit Draft manifests	N/A	x	x	х
Sign manifests or correct manifest data electronically, and submit manifests	N/A	N/A	X	X
Approve users and grant permissions (i.e. Viewer, Preparer, Certifier, and Site Manager) to other company contacts at a site. View billing invoices for a site as well as submit payments.	N/A	N/A	N/A	X

**Activate Windows** 

## 5 User Types

## **TSDF**





Transporters



**Brokers** 



STATES





Generators.



## Chart of Available features.

As of April 2018.... Maybe more updated, changes ongoing.



#### ELECTRONIC AND HYBRID MANIFEST

#### e-Manifest

#### Full electronic

	Create	View	Edit	Sign	Bulk sign	Normal workflow	Imports	Discrepancies	Residues	Rejections	CROMERR CoR**	Corrections
Generator	DONE	DONE	DONE	DONE	SUMMER	DONE	DONE	DONE	DONE	DONE	DONE	FALL
Transporter	DONE	DONE	DONE	DONE	SUMMER	DONE	DONE	DONE	DONE	DONE	DONE	FALL
Receiving facility	DONE	DONE	DONE	DONE	DONE	DONE	DONE	DONE	DONE	DONE	DONE	DONE
Broker*	SUMMER	SUMMER	SUMMER	N/A	N/A	SUMMER	SUMMER	SUMMER	SUMMER	SUMMER	N/A	N/A
On behalf of	SUMMER	SUMMER	SUMMER	SUMMER	SUMMER	SUMMER	SUMMER	SUMMER	SUMMER	SUMMER	DONE	FALL

#### Hybrid

	Create	View	Edit	Sign	Bulk sign	Normal workflow	Imports	Discrepancies	Residues	Rejections	CROMERR CoR**	Corrections
Generator	N/A	DONE	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	DONE	FALL
Transporter	DONE	DONE	DONE	DONE	SUMMER	DONE	DONE	DONE	DONE	DONE	DONE	FALL
Receiving facility	DONE	DONE	DONE	DONE	DONE	DONE	DONE	DONE	DONE	DONE	DONE	DONE
Broker*	SUMMER	SUMMER	SUMMER	N/A	N/A	SUMMER	SUMMER	SUMMER	SUMMER	SUMMER	N/A	N/A
On behalf of	SUMMER	SUMMER	SUMMER	SUMMER	SUMMER	SUMMER	SUMMER	SUMMER	SUMMER	SUMMER	DONE	FALL

<sup>\*</sup>if added to site by site manager, can perform broker functions prior to full functionality roll out



<sup>\*\*</sup>users registered in system or with valid email address on manifest will receive notification that manifest has been signed by receiving facility

## States opted into e-Manifest System

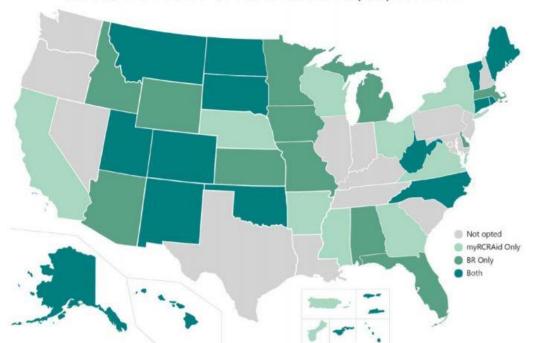
As of April 2018 –
There are updates all the time. ...
E-Manifest system and BR= Biennial Reporting



#### STATES OPTED IN TO RCRAINFO INDUSTRY APP

#### e-Manifest

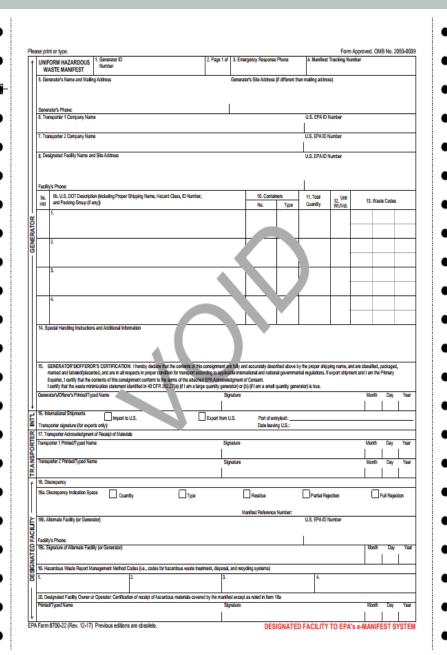
STATES THAT HAVE OPTED IN MYRCRAID, BR, OR BOTH







## How is it working right now.





New 5 page manifest

Not many systems are fully electronic.

Only 600 manifests out of thousands have been submitted fully electronic.

API – interface between TSDF and EPA not fully functional.

## \$\$\$ User FEES \$\$\$

Bay Associate

EPA. There are three ways for receiving facilities to submit a paper manifest: (1) through the U.S. mail; (2) upload of a scanned image of the manifest; and (3) sending a data file plus a scanned image of the manifest. Once the paper manifest is received by EPA, EPA will charge a user fee for each manifest based on how the manifest was submitted and the corresponding costs to EPA to process the data. EPA charges the highest user fee for paper manifests mailed to the Agency, a lower fee for uploads of scanned images, and a lower fee still for manifests submitted as data files plus scanned images.

FINAL USER FEES	e-Manifest

Manifest Submission Type	Fee per Manifest
Mailed in Paper Manifest	\$15.00
Scanned Image Upload	\$10.00
Data + Image Upload	\$6.50
Electronic Manifest (Fully Electronic & Hybrid)	\$5.00

EFFECTIVE JUNE 30, 2018 - SEPTEMBER 30, 2019

## Saving Money





on the user community. The EPA estimates e-Manifest will save state and industry users, on average, an annualized \$66 million per year over the first six years of system operation, and more than \$90 million once electronic manifests have been widely adopted. The system will establish a national reporting hub and

## Step #1 sign in or get a an account

Google EPA e-manifest OR https://www.epa.gov/e-manifest







#### RCRAInfo (Production)

RCRAInfo is EPA's comprehensive information system, providing access to data supporting the Resource Conservation and Recovery Act (RCRA) of 1976 and the Hazardous and Solid Waste Amendments (HSWA) of 1984. The system enables cradle-to-grave waste tracking of many types of information regarding the regulated universe of RCRA hazardous waste handlers. RCRAInfo characterizes facility status, regulated activities, and compliance histories in addition to capturing detailed data on the generation of hazardous waste from large quantity generators and on waste management practices from treatment, storage, and disposal facilities.

RCRAInfo Si	ign In
User Id	
Password	
	Sign in
Register	Forgot password?

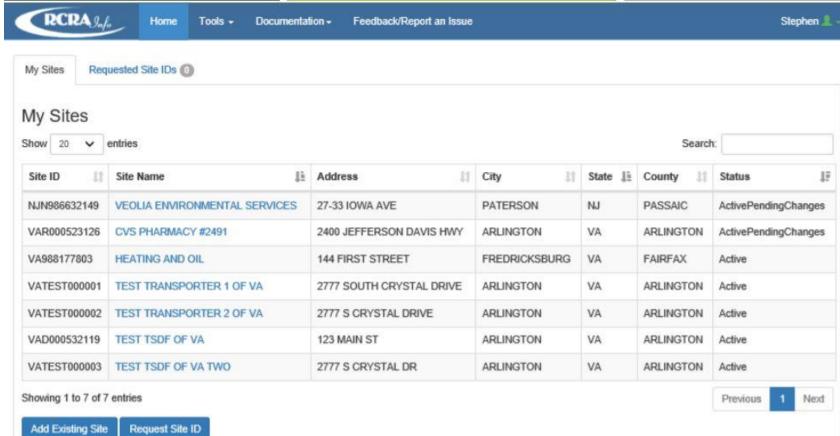
#### Warning Notice and Privacy Policy

#### Warning Notice

In proceeding and accessing U.S. Government information and information systems, you acknowledge that you fully understand and consent to all of the following:

- 1. you are accessing U.S. Government information and information systems that are provided for official U.S. Government purposes only;
- 2. unauthorized access to or unauthorized use of U.S. Government information or information systems is subject to criminal, civil, administrative, or other lawful action;
- 3. the term U.S. Government information system includes systems operated on behalf of the U.S. Government;
- 4. you have no reasonable expectation of privacy regarding any communications or information used, transmitted, or stored on U.S. WS







RCRA 9nfo

Home

Tools - Documentation -

Feedback/Report an Issue

Amanda 🎩

My Sites / Site Details

**TEST GENERATOR OF VA** 

2777 S CRYSTAL DRIVE - ARLINGTON

VATEST000004

myRCRAid

Biennial Report

e-Manifest

General Overview

Federal Generator Status Large Quantity Generator State Generator Status Small Quantity Generator

Is Site Active

Date Last Updated

Yes

Site Details

01/22/2018

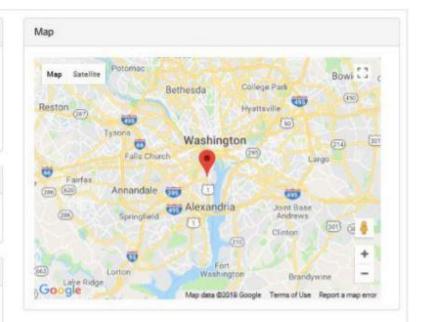
Site Mailing Address

2777 S CRYSTAL DRIVE ARLINGTON, VA 22202

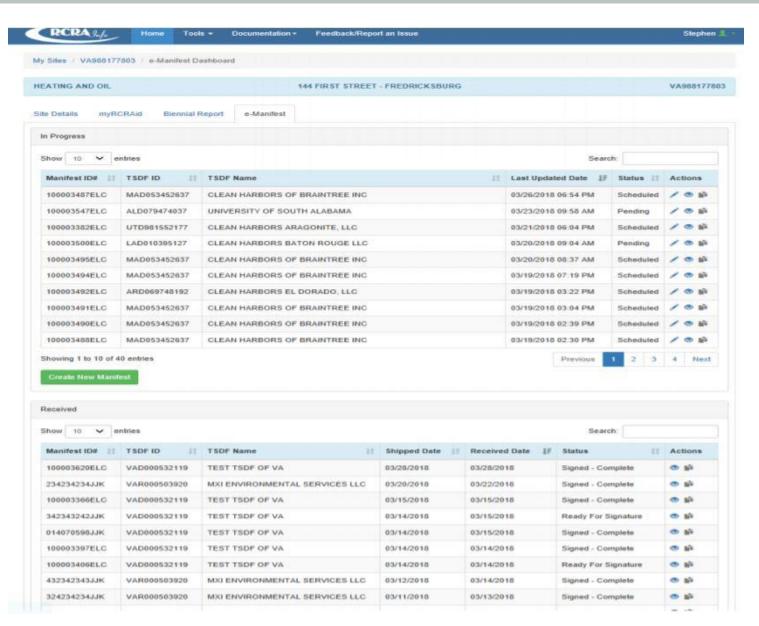
Site Contact

SCOTT CHRISTIAN 2777 S CRYSTAL DRIVE ARLINGTON, VA 22202

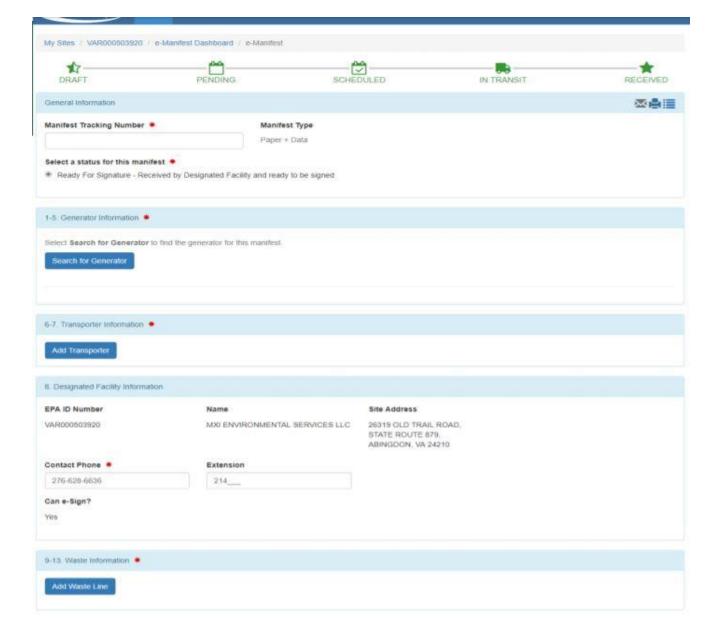
Back to My Sites



#### List of Manifest Status and Create Button



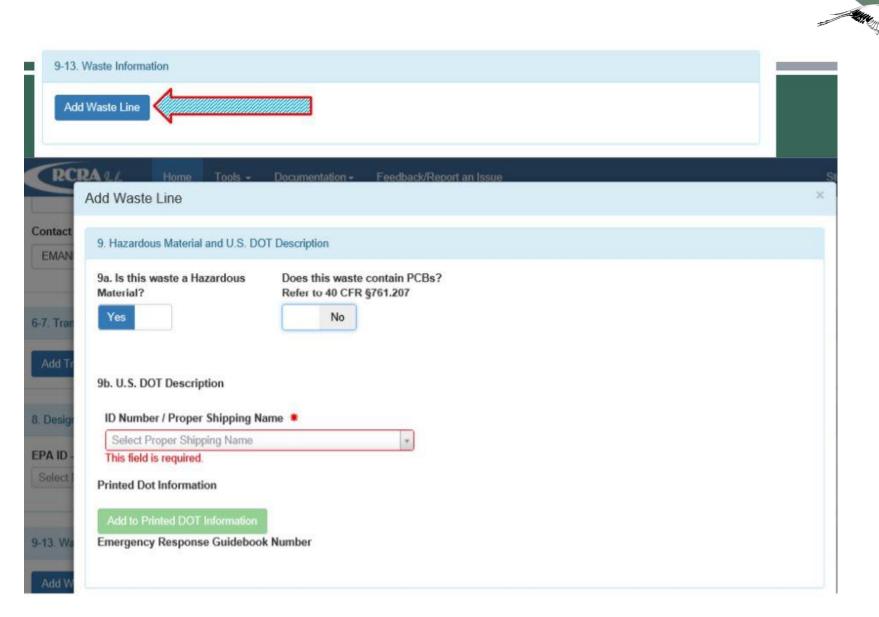


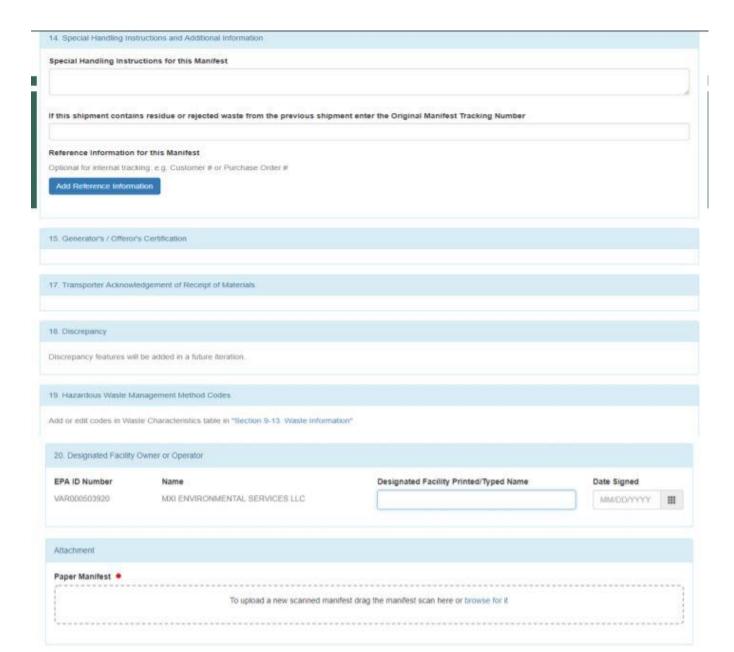




## Add waste info and Proper Shipping Name

Bay Associates

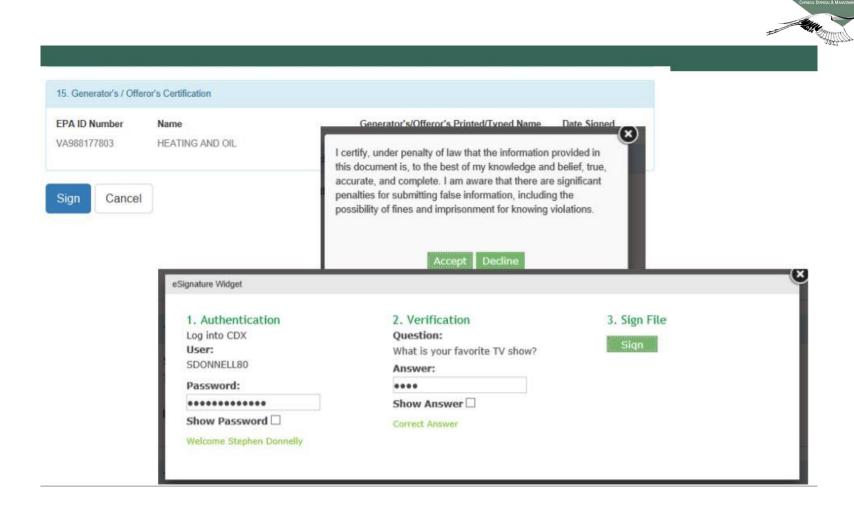






## Signing Manifest

BAY ASSOCIATES



## Electronic Signature

#### Hint.... Do not wait until the day of the pickup!!!



My Profile My Site Permissions	My e-Signature Agreement	My Request History	My Notes	My Events				
My e-Signature Agreement Status	;							
Status (1)	Last Updated By	Last Updated Date						
Pending (Paper)	susie kenney <sckenney></sckenney>	09/07/2018 09:30:30 AM						
Print e-Signature Agreement								
submitted to EPA's Central Data I Electronic Signature Holder Co	are credential issued by the U.S. E Exchange (CDX), and as a represe	ATURE AGREEN ON: Pre-Production nvironmental Protection	IENT	to sign electronic documents				
Organization Name:	BAE							
Address: Rectang	ular Snip 2302 fred road							
City, State, Zip:	catonsville, MAI	RYLAND 21228						
Province:				Activate Windows				
Country:				Costa Cattings to activate 1				
Phone Number:	410-418-4880			<del>- Go to settings to delivate t</del>				
E-mail Address:	skenney@hazaro	louswastepros.com						

## Is DOT OK with e-manifest only in truck? - NO



10. How will use of e-Manifest relate to the Department of Transportation (DOT) hazardous material regulations (HMR) requirement to use a shipping paper?

EPA is coordinating with DOT during the development of e-Manifest. The system will generally allow a user to produce a manifest that satisfies the DOT HMR requirement for a shipping paper. One key point is that DOT currently requires that a hard copy shipping paper be placed in the cab of the transport vehicle during transportation. Therefore, handlers using e-Manifest will still need to comply with that requirement (e.g., print the manifest from the e-Manifest system).

#### Update from EPA - Functions



#### UPCOMING SYSTEM FUNCTIONALITY

#### Planned Functionality

- Corrections allows industry handlers to correct manifest data
  - Pre-production: Week of September 13th
  - Production: Based on user feedback, towards end of September
- Broker allow users to prepare manifest for a site
  - Pre-production Fall
- Transporters create manifest
  - Pre-production Fall
- Public reports (via RCRAInfo Web) coming September 30!

#### Update from EPA - Common Issues



#### COMMON ISSUES (AND WHAT TO DO ABOUT IT)

- Issue #1: Failing the Lexus Nexus check for electronic signature agreements
  - Use your personal address (not your work address)
  - Pay attention to your birthday :o)
  - You can try three times within a 24 hour period
- Issue #2: Some facilities hesitant to indicate "hazardous waste codes" in Box 13 (e.g., because they don't manage "hazardous waste")
  - Modified Box 13 on the electronic form to match Box 13 on the paper form – Box 13 now appropriately titled "Waste Codes"

#### Update from EPA - Common Issues



#### COMMON ISSUES (AND WHAT TO DO ABOUT IT) e-Manifest

- Issue #3: Receiving facilities mailing top copy manifests to states
  - All top copies should go to EPA.
  - (Some states may continue to collect paper copies of the generator copy.)



#### **FAQs**

#### What about non-hazardous and universal wastes?

- e-Manifest extends to all federally and state-regulated wastes requiring manifests
- It is acceptable to ship non-hazardous wastes with hazardous wastes on the same hazardous waste manifest.
- Avoid using e-manifest for non-hazardous waste shipments. Doing so could give rise to confusion and fee issues.

#### What about VSQG, CESQG?

- No EPA ID = exemption exists for these sites to not use a manifest and therefore don't need to use it. Can use a paper manifest if need to send a state that does not recognize the CESQG exemption
- Additionally, under the Generator Improvement Rule allowing VSQG to ship off site to a LQG, VSQG are not required to ship using a RCRA manifest and therefore are not subject to e-Manifest requirements.



## The END



#### THE END!!!

#### THANK YOU for LISTENING!!!

Susan C. Kenney, CHMM President, Bay Associates Environmental, Inc.

skenney@hazardouswastepros.com

Phone: 410-418-4880 Cell: 410-404-3227

Special thanks to Joel, Sarah, Paul, Steve, Michael and Isaiah for awesome recent updates at National AHMP.

What I learn in Reno, does not stay in Reno.

Additional source of great information: www.epa.gov/e-manifest